



Great Mills Heating & A/C, Inc.

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Residential Maintenance Contract

Name: _____ Date: _____

Location: _____

Heat Pump/AC Unit Outdoor Checklist:

1. Inspect Disconnect:
 - a. Fuses – Pass/Fail
 - b. Wire connections – Pass/Fail
2. Surge Protection – Pass/Fail
3. Contactor – Pass/Fail
4. Control Board – Pass/Fail
5. Fan Motor:
 - a. Bearings – Pass/Fail
 - b. Capacitor – Readings/Pass/Fail
 - c. Amps – Readings/Pass/Fail
6. Fan Blade – Pass/Fail
7. Compressor:
 - a. Capacitor – Readings/Pass/Fail
 - b. Amps – Readings/Pass/Fail
 - c. LRA – Readings/Pass/Fail
8. Start Components – Existing or Not
9. Condenser Coil:
 - a. Clean – Pass/Fail
 - b. Sign For Leaks – Pass/Fail

Heat Pump/AC Unit Indoor Checklist:

1. Blower Motor:
 - a. Bearings – Pass/Fail
 - b. Capacitor – Readings/Pass/Fail
 - c. Amps – Readings/Pass/Fail
2. Blower Wheel – Pass/Fail
3. Control Board – Pass/Fail
4. Heat Strips (If Applicable) – Pass/Fail
5. Evaporator Coil:
 - a. Clean – Pass/Fail
 - b. Sign For Leaks – Pass/Fail
 - c. Primary Drain Pan – Pass/Fail
6. Condensate Drain System:
 - a. Drain – Pass/Fail
 - b. Emergency Overflow Pan – Pass/Fail
 - c. Safety Switch – Existing or Not
7. Temp Split: Plenum/Elbow – Readings/Pass/Fail
8. Return Temp: Indoor Grille – Readings
9. Supply Temp: Indoor Grille - Reading

We propose to furnish material and labor complete in accordance with above specifications. Payment to be made semi-annually for each check at \$99.00 for one unit and \$64.00 for an additional unit. The Maintenance Contract fee is ONLY for spring and fall checks. It does not include services performed in addition to maintenance, however contract customers will receive first priority in emergency situations and a 10% - 40% discount on materials for other services performed. Filters, nozzles, and fuel filters are not included in this price, but will be discounted for contract customers. All chemicals and cleaners are included. This contract is good until either party gives written notice to cancel. To qualify for this rate, customers must participate in both the spring & fall schedule to insure system has regular maintenance on both the heating and cooling units.

Acceptance of proposal _____ Date _____

HVAC LIC - 50494